

AGENDA

Meeting: CORSHAM AREA BOARD
Place: Corsham Town Hall, High Street, Corsham, SN13 0EZ
Date: Thursday 20 September 2012
Time: 7.00 pm

Including the Parishes of Box, Corsham, Colerne and Lacock

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Penny Bell (Democratic Services Officer) on 01249 706613 / penny.bell@wiltshire.gov.uk or Dave Roberts (Corsham Community Area Manager), 07979 318504 / dave.roberts@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

<u>Peter Davis (Vice Chairman) – Corsham Town</u>
<u>Sheila Parker – Box & Colerne</u>
<u>Alan MacRae (Chairman) – Corsham Pickwick</u>
<u>Dick Tonge – Corsham Without & Box Hill</u>

Items to be considered	Time
<p>1 Chairman's Welcome and Introductions</p>	7.00pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes (<i>Pages 3 - 16</i>)</p> <ul style="list-style-type: none"> i. To approve and sign as a correct record the minutes of the meeting held on 26 July 2012. ii. Matters arising from the previous minutes, to include the NHS '111' number'. 	
<p>4 Declarations of Interest</p> <p>To declare any pecuniary or non pecuniary interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements (<i>Pages 17 - 28</i>)</p> <p>To receive the following chairman's announcements:</p> <ul style="list-style-type: none"> i. State of the Environment Report ii. Wiltshire & Swindon Local Nature Partnership iii. Barrier Busting Proposals iv. Minerals Sites in Wiltshire & Swindon v. Corsham Town Council Wards vi. Blog Sites. 	
<p>6 Partner Updates (<i>Pages 29 - 42</i>)</p> <p>To receive any updates from the following partners:</p> <ul style="list-style-type: none"> i. Wiltshire Police ii. Wiltshire Fire and Rescue Service iii. NHS Wiltshire iv. Town and Parish Council Nominated Representatives v. Corsham Community Area Network (CCAN) vi. Chamber of Commerce vii. Shadow Community Operations Board viii. Wiltshire Involvement Network. 	
<p>7 Community Area Grants (<i>Pages 43 - 54</i>)</p> <p>To consider the following application to the Community Area Grants Scheme:</p> <p>Corsham Rugby Football Club – £5,000 requested to purchase temporary floodlights to enable young people to train on a separate pitch.</p>	

8 **Community Area Transport Group** (*Pages 55 - 60*)

To receive the notes of the Community Area Transport Group meeting held on 6 September 2012, and to consider any recommendations for local highways improvements.

9 **Police and Crime Commissioners**

To receive a presentation from Gill Stafford, Wiltshire Police Authority Member, regarding the new Police and Crime Commissioners.

10 **The Legacy of 2012**

To recap on the year's events, discuss with the community the effect the year has had and to talk about how to carry on the legacy through 2013 and beyond.

11 **Future Meeting Dates**

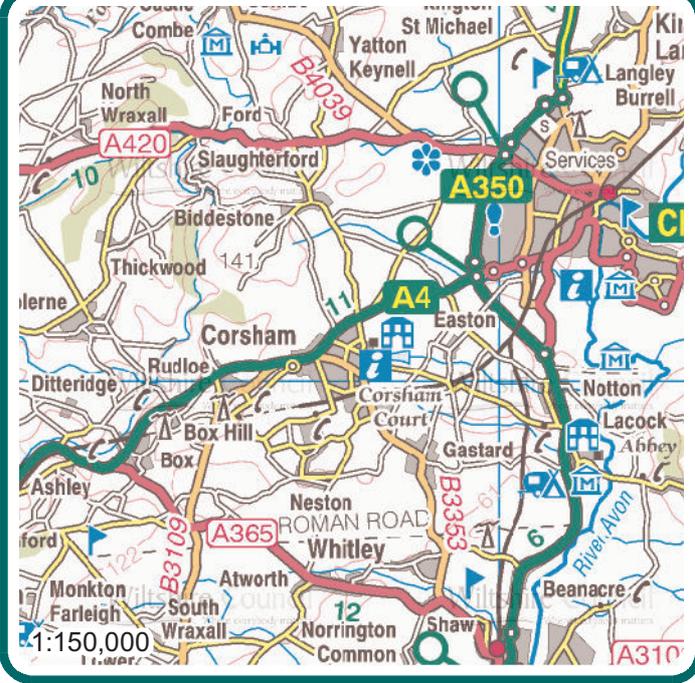
To note that future meetings will take place on:

Thursday 22 November 2012 – Corsham Community Centre – 7pm

Thursday 24 January 2013 – Corsham Town Hall – 7pm

Thursday 21 March 2013 – Box Pavilion – 7pm

9.00pm



Corsham Town Hall
 High Street
 Corsham
 SN13 0EZ

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: CORSHAM AREA BOARD
Place: Lacock Village Hall, East Street, Lacock, SN15 2LF
Date: 26 July 2012
Start Time: 7.00 pm
Finish Time: 8.40 pm

Please direct any enquiries on these minutes to:

Marie Todd (Area Board and Member Support Manager) on 01225 718036 or marie.todd@wiltshire.gov.uk.

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Dick Tonge, Cllr Peter Davis (Vice Chairman), Cllr Alan MacRae (Chairman) and Cllr Sheila Parker

Councillor Stuart Wheeler – Cabinet Member for Campus Development and Culture (including Sports and Libraries)

Wiltshire Council Officers

Dave Roberts – Community Area Manager
Marie Todd – Area Board and Member Support Manager
Karen Scott – Community Manager (Volunteering)
Terry Bracher – Local Studies and Archives Manager

Town and Parish Councillors

Colerne Parish Council – Tom Hall
Lacock Parish Council – Philip Glen and Lana Steward (Clerk)

Partners

Wiltshire Police – Inspector Martin Schorah
Wiltshire Police Authority – Gill Stafford
Corsham Chamber of Commerce – J Palmer
Corsham Community Area Network (CCAN) – Paul Kefford and Jon Hough
Wiltshire Involvement Network – Anne Keat

Anna Mackie – Transcoco/Community Operations Board

Total in attendance: 38

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the Corsham Area Board meeting and stated that the board was very pleased to be visiting Lacock.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Cllr Jennie Hartless – Box Parish Council Cllr Peter Anstey – Corsham Town Council David Martin – Clerk to Corsham Town Council Mike Franklin – Wiltshire Fire and Rescue Service Richard Poynton – Member of the public Sian Walker – Service Director Graeme Morrison – Marketing Officer Christine Reid - CCAN Kevin Gaskin – CCAN</p>
3	<p><u>Minutes</u></p> <p><u>Decision</u> To confirm and sign the minutes of the meeting held on 24 May 2012 as a correct record.</p> <p>Referring to minute no. 14 the Chairman confirmed that written responses had been sent to the people who had submitted questions at the previous meeting. Arising from one question regarding waste collection a change had been made to the service and a successful outcome had been achieved.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>(a) <u>Paths for Communities – Grant Opportunities for Parishes</u></p> <p>The Chairman reported that Natural England had launched a new Paths for Communities Grant scheme enabling community groups and partnerships to improve their public rights of way network. Applications should be made by the end of December 2013.</p> <p>(b) <u>Youth Funding Scheme</u></p>

The Chairman explained that the Area Board would be repeating the successful “Dragons’ Den” Youth Funding event. The Board has £4,700 this year to award to projects that involve young people.

Applications

- can be for bids of any amount up to a maximum value of £1,500.
- must be for groups/young people from Corsham Community Area.
- can be from an individual young person supported by a group of young people,
- must not be made for anything that is illegal or immoral or that promotes religious or political beliefs.
- must NOT be for items that are statutory requirements e.g. school books.
- must be completed within 12 months of receiving the funding.

A panel will review the grant applications and invite a shortlist of applicants to present their ideas to the area board on 22 November 2012. The deadline for applications is Friday 5 October 2012. Applicants will have about two minutes at the meeting to present to the board why their project should receive funding.

The grant criteria and application form were circulated with the agenda papers. If you have any questions, need an application pack or need help to develop your idea into an application please contact Dave Roberts, Community Area Manager, on dave.roberts@wiltshire.gov.uk or 01249 706380 – Work or 07979 318504 - Mobile.

(c) Briefing Document on Localism Act

The Localism Act received royal assent on 15 November 2011. The Council has produced a detailed briefing document on the Localism Act. The briefing document is available on line using the following link <http://www.wiltshire.gov.uk/communityandliving/localismact.htm>

(d) Questions

Mr Tony Peacock asked the following questions and the Chairman responded as set out below:

Question 1

In line with the Localism Bill there is growing interest amongst local people to develop a Neighbourhood Plan for South West Chippenham within the context of the emerging Wiltshire Core Strategy. Given that the development spans the parishes of Lacock, Corsham and Chippenham who would take the lead on developing such a plan?

Response

In Wiltshire, parish and town councils initiate and lead the process of developing a neighbourhood plan. Wiltshire Council advocates a steering group approach led by the town or parish council. The steering group should be governed by a lead 'qualifying body' i.e. either a parish or town council or councils working in partnership with one another. Members of a group should also include other local stakeholders as well as members of the community. The steering group will then be jointly responsible for managing the various stages of the process including scoping and delivery.

In the case of South West Chippenham, it might be appropriate for Lacock Parish and Corsham and Chippenham Town Councils to work collaboratively together instead of one parish or town council being the lead body.

Further information about the Neighbourhood Planning Process in Wiltshire is available on the Wiltshire Council Website at:

<http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/neighbourhoodplanning.htm>

Mathew Pearson, Senior Planning Officer, would soon be contacting Town and Parish Councils to discuss the neighbourhood planning process.

Question 2

Wiltshire Council has not yet published the Chippenham Transport Strategy as part of the Wiltshire Core Strategy. This will have a profound impact on traffic movement in the Eastern part of the Corsham Community Area. When will the transport strategy be available and will it be put out for consultation given there has been no opportunity for anyone to comment on it?

Response

The Stage 1 report prepared by SKM Colin Buchanan in January 2012 presented a comparative assessment of three growth options for Chippenham and was based on a high level review of transport implications for each of the options. The transport modelling work carried out for the purpose of the report was based on the options as described in the Core Strategy document available at the time. When the transport strategy is available it will be brought to the area board for consideration.

SKM's conclusion, based on professional opinion, was that the three options were broadly equivalent in terms of transport although they scored differently depending on the criteria considered e.g. traffic impact,

	<p>accessibility and wider community benefits. It is important to point out that the allocation decision made for Chippenham was based on a wide ranging number of considerations, transport being just one of many factors that were looked at.</p> <p>SKM Colin Buchanan are now progressing with the next stage of the development of the Transport Strategy for Chippenham, using the preferred land use pattern that has been identified in the Core Strategy. Generating and appraising options to deal with growth in Chippenham will require the council to consider a number of strategic approaches, each of which will involve a combination of traffic, parking and public transport elements. Key links and junctions form part of that study (including Station Hill) Cycling and walking will also form a key part of the final strategy.</p> <p>SKM Colin Buchanan are presently generating and appraising transport options for the town and these options will shortly be considered by officers before an agreed strategy is approved.</p> <p>Wiltshire Council is setting up a progress meeting with SKM with a view to producing a draft towards the end of August</p> <p>http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/planningpolicyevidencebase/planninghpolicychippenhamtransportstrategy.htm</p> <p><u>Question 3</u></p> <p>Is there any update on when the formal Examination in Public (EiP) on the Wiltshire Core Strategy will take place?</p> <p><u>Response</u></p> <p>The Examination in Public is expected to take place later this year. Exact dates have yet to be confirmed by the Planning Inspectorate. The dates will be publicised when available.</p>
6	<p><u>Partner Updates</u></p> <p>(a) <u>Wiltshire Police</u></p> <p>Inspector Martin Schorah reported on the following issues:</p> <ul style="list-style-type: none"> • The Community Speedwatch project was progressing well. • A male from Swindon had been charged with three knife-point robberies in Corsham and Chippenham. He had been remanded in custody. • New powers had been introduced in respect of young people drinking and possessing alcohol. • Crime figures were positive with vehicle crime down by 43% and anti-social behaviour down by a third.

- The “Jackfest” festival that had been held at Castle Combe had caused large traffic jams and work was now taking place to ensure that this did not happen in the future. A working group including the Police had been set up.
- Double yellow lines in Lacock were being strongly enforced this year and a meeting regarding the effectiveness of the enforcement would take place in October.

(b) Fire and Rescue Service

The Area Board noted the report submitted by the Wiltshire Fire and Rescue Service which was circulated with the agenda papers.

(c) NHS Wiltshire

The Area Board noted the report submitted by the NHS Wiltshire which was circulated with the agenda papers. Concern was expressed about the new contract which had been awarded to deal with NHS 111 call handling. This would now be dealt with at Almondsbury in Bristol and there were some questions about the effectiveness of this arrangement.

ACTION: Marie Todd to inform Maggie Rae, Corporate Joint Director of Public Health and Wellbeing, of the concerns raised.

(d) Box Parish Council

The Box Rock Circus which was supported by a grant from the Area Board is now being built and should be completed in a couple of weeks. There is an “informal” opening at 11am on Thursday 9 August. The following link gives more information
<http://geologywestcountry.blogspot.co.uk/>

(e) Colerne Parish Council

The Jubilee Fete had been a great success, particularly the junior gymkhana. The skateboard park project was now gathering momentum and consultation would begin shortly. Two possible locations had now been identified.

(f) Lacock Parish Council

A website was currently being developed and was likely to go live within the next week.

(g) CCAN

Paul Kefford reported on the following issues:

	<ul style="list-style-type: none"> • It was important to avoid Corsham Area Board meetings clashing with Parish Council meeting dates as had happened on a couple of occasions recently. • Following the consultation event held in February work would soon begin on the priorities for the Community Plan. • The CCAN AGM will take place on 11 October 2012. • There was some disappointment regarding the Showell Farm proposals identified in the Core Strategy document. An outline of the plans for the site would be on display at Corsham Library until Saturday 28 July. Comments could also be sent on sarah@sfplanninglink.co.uk • Corsham had been identified as one of 40 towns likely to benefit from improved technology. It was very important to encourage superfast broadband for the area. <p>(h) <u>Shadow Community Operations Board SCOB</u></p> <p>The Area Board noted the report from the SCOB. The campus project was well underway and over the next 18 months further work would be carried out with the community and the various Working Groups that would be set up.</p>
7	<p><u>Community Area Grants</u></p> <p>The Area Board considered an application for 2012/13 Community Area Grant Funding. In response to a question it was confirmed that Green Square was a not for profit organisation and that the project would be run by young advisors in a voluntary capacity.</p> <p><u>Decision</u> To award the Green Square Group – Young Advisors £1,000 to organise and run an Olympic style fun day in the heart of the community.</p> <p><i><u>Reason</u></i> <i>The project will provide activities for young people.</i></p> <p>ACTION: Dave Roberts, Community Area Manager</p>
8	<p><u>Volunteering in Wiltshire</u></p> <p>Karen Scott, Community Manager and Ruth Ross from Volunteer Centre Wiltshire, gave a presentation regarding volunteering in Wiltshire.</p> <ul style="list-style-type: none"> • The Council is working with a wide range of partners to develop volunteering and to encourage people to volunteer in Wiltshire in the following ways: <p>Working together across all sectors</p>

	<p>Making volunteering available and accessible to all Ensuring volunteering is well managed, supported and recognised Trying out new approaches to volunteering, such as 'time credits'</p> <ul style="list-style-type: none"> • People volunteer for a variety of different reasons such as gaining new experience and making new friends. • 1,650 volunteering opportunities have been promoted through the Volunteer Centre in the last year. • The number of volunteering enquiries has doubled in last year to 2,265 • The number of unemployed volunteers increased by 36% and half of all enquirers were aged under 30. • Time credits are a new way of getting people involved. and often engage people who would not normally give their time. People gained credits for each hour they volunteered and could then spend their credits in different ways such as swimming, venue hire and with commercial partners including Bowood and Laserquest. Over 1,000 time credits had been issued since April. • The following links to the time credit information on Facebook and the Wiltshire Council website give more information regarding the scheme: www.facebook.com/chippenhamtimecredits www.wiltshire.gov.uk/wiltshiretimecredits • If people are interested in volunteering they can call 0845 521 6224 to find out more.
9	<p><u>Lacock Archives Project</u></p> <p>Terry Bracher, Local Studies and Archives Manager gave a presentation regarding the Lacock archives project.</p> <ul style="list-style-type: none"> • At a previous meeting of the Corsham Area Board it was agreed that the Council should try to purchase the Lacock archive. • Some slides showing examples from the archive were presented. • The archive currently occupies over 100 storage boxes in the History Centre in Chippenham. The conditions are excellent for storing such archives and it would be a shame to split the archive and possibly lose it from Wiltshire. • The planned timetable for the purchase of the archive is: <ul style="list-style-type: none"> ○ 31 August 2011 – Round 1 application to Heritage Lottery Fund (HLF) submitted ○ November 2011 – HLF decision on Round 1 application

	<ul style="list-style-type: none"> ○ January 2012 –August 2012 – project development phase ○ 31 August 2012 – Round 2 application to HLF submitted ○ November 2012 – Final decision from HLF ● The cost of the development work is: <ul style="list-style-type: none"> ○ HLF grant £4,700 ○ Wiltshire Council cash contribution £1000 ○ In-kind contribution (National Trust) £700 ○ Volunteer time valued at £5,750 ● The full cost of the project would be as follows: <ul style="list-style-type: none"> Cost <ul style="list-style-type: none"> ○ Purchase of Lacock archive - £420,000 ○ Access, participation and learning activities - £174,150 Wiltshire’s contribution (5% mandatory) <ul style="list-style-type: none"> ○ Cash - £10,000 ○ In kind contributions - £2,750 ○ Volunteer time valued at £88,500 Funding requested from the Heritage Lottery fund <ul style="list-style-type: none"> ○ Heritage grant - £492,900 ○ Development grant - £4,700 (approved) ● Key activities were outlined including details of planned events such as a mobile exhibition, a Lacock local history festival, family learning activities, website and mobile phone app. Work would be carried out with Lacock, Sheldon, Abbeyfield and Devizes Schools. ● The community could get involved in the following ways: <ul style="list-style-type: none"> ○ Lacock Archive forum ○ Cataloguing and indexing ○ Conservation – packaging / labelling ○ Planning promotional activities ○ Helping to organise and participate in family learning and other activities ○ Community archive website content ○ Fundraising ● Anyone with ideas about other activities that could take place should contact terry.bracher@wiltshire.gov.uk or Claire.skinner@wiltshire.gov.uk Tel. 01249 705500
10	<p><u>Lacock Positive Camera Club Project</u></p> <p>Fiona Turnbull from the Lacock Positive Camera Club gave a presentation about the club which had received funding from the Area Board to purchase a laptop and editing software.</p> <ul style="list-style-type: none"> ● The goals of the club were to: <ul style="list-style-type: none"> ○ Create an inclusive, enjoyable atmosphere within the photography group, which is welcoming to photographers of all standards ○ Improve individual photography skills ○ Participate in external photography competitions - holding

	<p>photography exhibitions is a future goal</p> <ul style="list-style-type: none"> • The group has grown from 9 to 32 members • Over the last 2 years the group has held 2 photography exhibitions in the village hall • Skills had improved, several members had achieved Royal Photographic Society distinctions and members regularly compete in regional competitions • The laptop purchased with the grant funding had made a great difference to the club and was used on a regular basis. • The Area Board congratulated the club on its achievements to date.
11	<p><u>Visiting Cabinet Member</u></p> <ul style="list-style-type: none"> • Councillor Stuart Wheeler attended the Area Board meeting as the visiting Cabinet member. His portfolio included responsibility for the new campus facilities across Wiltshire, the transformation project, libraries and culture along with leisure and sport. • The campus projects were very exciting and Corsham was likely to be the first in use. Each campus would reflect their particular area and would include both Council services and those of other local organisations. Eventually there would be 18 campuses across the whole county. • Encouraging people to take part in sport was also a very important part of Cllr Wheeler's portfolio.
12	<p><u>Recommendations from the Community Area Transport Group</u></p> <p>The Area Board received a report setting out recommendations from the Community Area Transport Group (CATG). It was confirmed that Corsham Town Council had agreed to fund part of the Pickwick Road scheme.</p> <p><u>Decision</u></p> <p>(1) To install double yellow lines along both sides of the entrance to St Patrick's School and along the side of the road opposite the almshouses both to a distance as advised by the highways engineers. The Traffic Regulation Order (TRO) to be incorporated with zebra crossing at Pickwick Road, weights restriction sign movement at Neston and the waiting restrictions at Pound Pill TROs to reduce costs.</p> <p>(2) To support a bid of around £26,000 to the Wiltshire Council substantive highways funds for 50% of the cost of providing a zebra crossing on Pickwick Road and to ask Corsham Town Council to fund 25% with CATG funding the remaining 25%.</p> <p>(3) To note that David Martin, Clerk to Corsham Town Council and</p>

	<p>Councillor Peter Davis will negotiate further with Corsham Estate regarding the new proposals for South Place Corsham as outlined in the report.</p> <p><i><u>Reason for Decision</u></i> <i>The proposals have the support of CATG and Corsham Town Council.</i></p>
13	<p><u>Showell Farm Development</u></p> <p>A question was raised regarding the proposed development at Showell Farm. In the Core Strategy document 18 hectares of land at Showell Farm had been earmarked as strategic employment land. The Chairman confirmed that this had not been discussed at an Area Board meeting because it was a planning issue.</p> <p>There was some concern that local residents had not had an opportunity to comment on any proposed development. It was confirmed that when a planning application came forward for this land then local people would have an opportunity to make representations at this stage.</p> <p>If anyone wanted further information on this issue they could contact Alistair Cunningham, Service Director for Economy and Enterprise at Wiltshire Council. Email Alistair.cunningham@wiltshire.gov.uk or tel: 01225 713203.</p>
14	<p><u>Future Meeting Dates and Forward Work Plan</u></p> <p>The Area Board noted the forward work plan and noted that future meetings would be held on the following dates:</p> <p>Thursday 20 September 2012 – Corsham Town Hall – 7pm Thursday 22 November 2012 – Corsham Community Centre – 7pm Thursday 24 January 2013 – Corsham Town Hall – 7pm Thursday 21 March 2013 – Box Pavilion – 7pm</p>

Matters Arising from Corsham Area Board – 26 July 2012

Regarding the concerns raised at Corsham Area Board on 26 July 2012 relating to NHS 111 and the award of the contract for the call-handling elements of the new service, we hope the following addresses the concerns.

- From April 2013, a new, free number – 111 – will make it easier for patients across the country to get non-emergency healthcare, 24 hours a day, every day of the year
- NHS 111 is a national initiative, which the Government requires to be in place across the UK by April 2013
- Patients should have three numbers to call: The GP surgery is the first port of call, 111 is for when it is urgent and their GP is not available, and 999 when it is an emergency
- When NHS 111 is rolled out nationally, it will replace the NHS Direct 0845 4647 number. Until then, NHS Direct will continue to provide its current service and the Wiltshire Out of Hours number – 0300 111 5717 – will continue to provide its current service too. NHS 111 will then take over from both of these numbers, so that the patient has the choice to call 111 or 999.
- The NHS 111 service will route people through to the right service for them, first time
- The 111 number should be the first port of call if you:
 - need to use health services but are not in an emergency situation; in other words you don't need to make a 999 call or go to accident & emergency but you are unsure about what to do and where to go and therefore do need advice
 - can't access your GP because you are away from home
 - are unsure about which NHS service to use
- Calls to 111 will be answered by a trained advisor who will carefully assess your needs and select the most appropriate service from a detailed directory of local NHS services
- The call handler will be able to dispatch an ambulance without delay where the call is an emergency
- In certain circumstances, the 111 call handler will be able to book your appointments direct and transfer your information to the service so they are ready for your arrival and there is no need for you to be re-triaged when you arrive for your treatment
- The NHS 111 service in the South West will conform to a national service specification so that a consistent identity and quality of service is maintained across the country, but delivered locally by the NHS in a way that is most appropriate for each area
- The service has been tested over 18 months years in the North East and other pilot sites are now underway
- How NHS 111 is different to NHS Direct – it is a free to call service, available through the easy to remember 3-digit number. It provides a more comprehensive service by delivering clinical assessments of callers' needs at the first point of contact, and ensuring that they are directed straight away to the service that is best able to meet these needs. It also refers people directly

to the appropriate service and eliminates, as far as possible, the need for 'call backs'

- The 111 service should not stop people from calling their GP surgery. The GP practice remains the primary source of in-hours urgent care, and the 111 service will not have capacity to deal with these calls
- Harmoni have been awarded the contract to manage the call-handling and triage elements of the new service. They have won the contract because their proposal met a number of set criteria set out by the Department of Health. Harmoni was started by west London GPs in 1996 as a GP co-operative and is now the leading provider of out of hours and urgent care services in England. It is currently running two pilot NHS 111 services in London as well as the out of hours service in North Somerset.
- Bidders were assessed against an agreed set of detailed evaluation criteria, covering all aspects of the 111 service specification, such as clinical quality, service interoperability, workforce and training, and cost.
- A score was then awarded for each part of their tender response. The process is in line with UK and EU procurement rules. The evaluation process involved GPs and patient representatives, as well as representatives from the Primary Care Trusts, Department of Health and Strategic Health Authority. Harmoni's tender demonstrated that Harmoni is the supplier which can best meet the service specification and provide the quality of service that we require for patients, while delivering good value for money.
- The contract will be for five years.

Chairman's Announcements

Subject:	Wiltshire and Swindon State of the Environment report 2012
Officer Contact Details:	Jenny Hawley, Environmental Intelligence Officer at Wiltshire Wildlife Trust - tel: 01380 736 084 and email: jennyh@wiltshirewildlife.org
Weblink:	Wiltshire Intelligence Network Environment section: www.intelligencenetwork.org.uk/environment
Further details available:	Full report available online or in hard copy and more detailed data on the Wiltshire Intelligence Network.

Summary of announcement:

The State of the Environment report is the first of its kind for Wiltshire and Swindon, published in May 2012 and funded by NHS Wiltshire and Wiltshire Council. It provides a strategic assessment of Wiltshire's environment and forms the basis of the JSA environment section.

The report gives an overview of facts and figures relating to a wide range of issues, including land use, wildlife, climate change, waste, air quality, water resources and the historic environment. It highlights key themes and trends over time and in relation to the South West and the UK as a whole.

More detailed data is available in a new environment section of the Wiltshire Intelligence Network. This website gives easy access to up-to-date environmental information and online links to a wide range of sources.

The report and website provide an environmental evidence base to inform policy and decision-making by local authorities and others, and will help to inform the development of the new Wiltshire and Swindon Local Nature Partnership (a separate briefing on this will be available from August onwards).

Detailed information about the state of the environment in each Community Area can be extracted from these resources. For example, maps are available on the website of environmental designations (such as protected wildlife sites) and agri-environment schemes in each Community Area.

Any questions, comments or requests for further information can be addressed to Jenny Hawley (contact details above).

Chairman's Announcements

Subject:	Wiltshire and Swindon Local Nature Partnership (LNP)
Officer Contact Details:	Zoe Pittaway, Wiltshire & Swindon LNP Coordinator, hosted at Wiltshire Wildlife Trust, Tel: 01380 725670 extension 279, Email: zoep@wiltshirewildlife.org
Weblink:	LNP website currently under development
Further details available:	Further details on LNPs can be found on Defra's website: http://www.defra.gov.uk/environment/natural/whitepaper/local-nature-partnerships/

Summary of announcement:

Over the last 6 months the Local Nature Partnership (LNP) has been developing across Wiltshire and Swindon. LNPs were introduced by Government in June 2011 as a new mechanism to help improve the health of our local environment. Ultimately LNPs will aim to raise the profile of the natural environment and enhance partnership working, in particular supporting the environment sector to engage more effectively with the business, community and health sectors.

All developing LNPs across the Country were asked to submit an application to Defra by 6th June 2012 outlining how the new partnership would function and what the LNP would aim to achieve. The Wiltshire & Swindon LNP engaged with a wide diversity of stakeholders from a range of sectors via workshops, meetings and talks. All of the feedback and comments that we received were incorporated in to the development of the LNP to ensure we built a useful and dynamic partnership.

Over the last two months we have been waiting to hear if our application for LNP status has been successful and I am now pleased to announce that the Wiltshire & Swindon LNP has officially been recognised by the Secretary of State. The Wiltshire & Swindon LNP Board will be meeting for the first time in September 2012.

Please find attached a short information sheet outlining what an LNP is, why the partnership will be important and how the LNP will function. Most importantly we hope you will be keen to respond to the key questions that we have included in the information sheet.

We will continue to keep you updated on the progress of the LNP and look forward to hearing from you soon.

Chairman's Announcements

Subject:	Barrier Busting Proposals
Officer Contact Details:	David Bowater Programme Lead (Communities) David.Bowater@wiltshire.gov.uk Tel: 01225 713978
Weblink:	http://barrierbusting.communities.gov.uk/
Further details available:	http://barrierbusting.communities.gov.uk/

Summary of announcement:

Barrier Busting Proposals

Many people have great ideas about how they could make their neighbourhood a better place to live.

Volunteers, community groups and social enterprises of many kinds would like to play a bigger role in local life. But sometimes barriers get in the way. Red tape, rules and regulations stop people putting good ideas into action. Not only is this frustrating – it means that local people miss out.

The Government have a 'Barrier Busting Team' to help with this problem.

New rules have been put in place for the way in which 'Barrier Busting' proposals can be submitted to government by local authorities, under the Sustainable Communities Act.

The rules retain the requirement that Wiltshire Council consults its communities and reaches agreement on proposals before submitting them.

The new rules mean, however, that the Local Government Association (LGA) can ask the Secretary of State to look again at proposals submitted by local authorities that have been turned down.

Examples of previous proposals submitted can be found on the government's Barrier Busting Portal:

<http://barrierbusting.communities.gov.uk/>

Anyone can use the portal to submit proposals directly. However, asking Wiltshire Council to submit a proposal means that the LGA can choose to appeal the decision if they are unhappy with the result.

If you have a suggestion for a barrier busting proposal that you think Wiltshire Council should submit, please say why and email these to: David.Bowater@Wiltshire.gov.uk

Chairman's Announcement

Minerals Sites in Wiltshire and Swindon

Wiltshire Council and Swindon Borough Council jointly submitted the Proposed Submission draft Aggregate Minerals Site Allocations Local Plan (the Site Allocations Plan) (formerly Development Plan Document (DPD))¹ to the Secretary of State for Communities and Local Government on 20 July 2012 along with supporting evidence reports and proposed minor modifications to the Plan stemming from the final, pre-submission round of consultation held earlier this year.

The Site Allocations Plan sets out a series of proposals for locating 7 new sand and gravel quarries within the plan area² to meet the councils' locally derived forecast provision requirements of 1.2 million tonnes per annum through the plan period up to 2026. Details of these sites are presented below.

Proposed minerals site name/location	Size of site hectares (ha)	Estimated resource yield	Current land use	Community Area
Cox's Farm	106.1	2,400,000	Agricultural	Royal Wootton Bassett and Cricklade
Blackburr Farm	49.7	812,000	Agricultural	
North Farm	75.6	300,000	Agricultural	
Land east of Calcutt	172.6	2,200,000	Agricultural	
Land at Cotswold Community	38.56	2,760,000	Agricultural/ former educational and residential facility	Malmesbury
Land near Compton Bassett	23.4	450,000	Agricultural	Calne
Extensions to Brickworth Quarry	25.2	1,948,000	Agricultural/ Woodland	South Wiltshire

The Site Allocations Plan has been developed with a restoration led approach at its heart (seeking biodiversity and amenity enhancements **not** the landfilling of putrescible waste), advocating upfront consideration of suitable after uses for the minerals sites in the document.

Copies of all submission documents including copies of representations made and other supporting documents which, in the opinion of the councils, are relevant to the preparation of the Site Allocations Plan are available to view on the councils' website at <http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/mineralsandwastepolicy/aggregatemineralssiteallocations.htm> and on the councils' dedicated online consultation portal: <http://consult.wiltshire.gov.uk/portal>.

For those without access to a computer, hard copies of the documents can be viewed in the Council's offices in Chippenham (Monkton Park), Devizes (Browfort), Salisbury (Milford Street) and Trowbridge (County Hall and Bradley Road) and Swindon Borough Council (Wat Tyler House) as well as all local libraries.

¹ For minerals and waste matters, Wiltshire Council prepares its policy framework jointly with Swindon Borough Council.

² For minerals planning, the plan area delineates the boundary of Wiltshire and Swindon, excluding the New Forest.

Please note, due to office closures, documents will only be available at Browfort until 30th September 2012 and at Bradley Road until the 30th November 2012.

The Site Allocations Plan is now being subjected to an independent examination, conducted by the Planning Inspectorate to determine if the Plan can be considered sound. This is a continuous process running from the date of submission through to the receipt of the appointed Planning Inspector's Report.

Part of this process will involve hearing sessions where those invited to attend will have the opportunity to respond to matters raised by the appointed Planning Inspector. These hearing sessions are provisionally scheduled to commence on 23 October 2012. Once confirmed, all details relating to the examination process will be advertised and made available online. In addition, information will be sent directly to all those who made representations at the last stage in the plan preparation process informing them as to how they can get involved in the examination process.

Officer Contacts: Minerals and Waste Policy Team on 01225 713429
Email mineralsandwastepolicy@wiltshire.gov.uk

Weblink:

<http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/mineralsandwastepolicy/aggregatemineralssiteallocations.htm>

Further details:

<http://consult.wiltshire.gov.uk/portal>

Chairman's Announcements

Subject:	Corsham Town Council wards
Officer Contact Details:	John Watling john.watling@wiltshire.gov.uk 01249 706599
Weblink:	http://www.wiltshire.gov.uk/council/elections/electoralboundaries.htm (Note there will be a dedicated page from 3 September)
Further details available:	Electoral Services – 0300 456 0112

Summary of announcement: In 2008 the Boundary Committee for England made recommendations on proposed town wards arrangements to take effect from May 2013.

When the 2009 Order was published by the BCE, it did not accurately reflect the intentions contained in their recommendations. The BCE has since been replaced by the Local Government Boundary Committee for England (LGBCE), but they have no power to amend the Order. Wiltshire Council is therefore consulting on an Order to rectify the error. If approved, the number of seats would be as follows:

Corsham Town Council should comprise 20 councillors, as at present, representing three wards:

Corsham Town (7 seats)
Corsham Pickwick (7 seats)
Corsham Gastard (2 seats)
Corsham Neston (3 seats)
Corsham Rudloe (1 seat).

No alterations are proposed to the town ward areas.

Any comments for or against this proposal, or to make any other proposal, should be sent to elections@wiltshire.gov.uk before Friday 12 October 2012.

Chairman's Announcements

Subject:	Corsham Our Community Matters blogsite
Officer Contact Details:	Matthew Woolford 01225 713114 matthew.woolford@wiltshire.gov.uk
Weblink:	www.wiltshire.gov.uk/ourcommunitymattersblogsites.htm
Further details available:	

Summary of announcement: We are developing a series of digital community notice boards that we believe will make it easier for people to publicise local events and have a conversation about local issues that matter to them.

Unlike ordinary websites Melksham Our Community Matters will be full interactive and open to everyone in the community who want to publicise something or comment on it.

We will be launching the Melksham site shortly and will be holding a briefing session in the near future for anyone who wants learn more. Please give your details to Dave Roberts if you are interested in this.

**Crime and Community Safety Briefing Paper
Corsham Community Area Board
Monday 20th September 2012**



1. Neighbourhood Policing Team (NPT).

Sgt: PS Alex Reid

Town Centre Team

Beat Manager – PC Hazel Anderson
PCSO – Shaun Redmond

Rural Team

Beat Manager – PC Mandie Ball
PCSO – Norman Webster
PCSO – James Gatherum

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Gill Stafford

Please contact via Wiltshire Police Authority Tel. 01380 734022 or
<http://www.wiltshire-pa.gov.uk>

4. Performance and Other Local Issues:

Community Speedwatch (CSW) for Bowden Hill-Lacock, Devizes Rd-Box, Velle Hill-Gastard

Gastard Community Speedwatch – CSW have noticed that our presence on the side of the road has significantly reduced the level of speeding through the village. Early results are showing that traffic is travelling on average 40mph. These results have identified a number of repeat offenders who are local and so they will be receiving home visits by Corsham NPT.

Box Community Speedwatch - We would still like to hear from you if you live in Box and have a concern about speeding traffic through the village. You are the people who can make a real difference in Box, as already seen by residents in the Gastard and Lacock areas. We only need a handful more volunteers to get the scheme up and running (although the more volunteers there are, the better).

Alcohol – Regular patrols are carried out as part of our Priorities; as a result alcohol has been confiscated from a number of youths and their parents have been informed of their behaviour both in writing and in person. Persistent offenders are liable to arrest after 2 warning letters in a 12 month period.

Alcohol Free Zones – Corsham NPT are currently in consultation with Corsham Town Council with the possibility of setting up alcohol free zones within the Town. If this were to be introduced it could have a positive impact as the Police would have the power to seize alcohol in public places, lessening the impact of drink-related ASB and nuisance.

Licensed Premises – Corsham NPT are carrying out regular Licensed Premises checks and they are fully engaging with the Police making amendments to their opening hours to help reduce anti-social behaviour.

SPLASH Project – Three local youths from the Corsham area were referred by the Police to attend various SPLASH projects over the summer holidays. SPLASH provide activities for young people who have or may be at risk of offending.

Schools – Now the schools have returned, Corsham NPT are working closely with them, attending various consultations/surgeries throughout the school year.

Drugs – Two cannabis street warnings have been issued in the Corsham area. One was at Springfield Park in Corsham following information supplied by a member of the public of suspected drugs use. Following a search by Corsham NPT officers, a quantity of cannabis was found. At the end of August, a further cannabis street warning was given to a male in the area of Westwells, following inter-agency work with the MOD Police. As these were first time offences, a street warning was given in each case. If found to be in possession of the drug again the individuals concerned are liable to be arrested.

Community Events – Corsham NPT attended the Armed Forces Day parade and subsequent events in Colerne at the end of July and both days of the 1940's weekend in Lacock during August. These events were well attended and enjoyed by local communities.

Box Neighbourhood Action Group (NAG) – Corsham NPT are continuing to work well with the Box NAG with other agencies now attending to solve local issues. Representatives from Box Parish Council and Wiltshire Council attended the last meeting in August as well as Anne Cleverly, the Corsham Area Co-ordinator for Neighbourhood Watch, who came to talk to members about setting up Neighbourhood Watch Schemes in the Box area.

Community Engagement – In addition to the Wiltshire Police website, Corsham NPT also regularly update a Facebook Page at www.facebook.com/CorshamPolice. This has been effective in putting out local crime warnings (in addition to usual methods such as Neighbourhood Watch), appeals for witnesses and information and for putting out good-news stories, as well as telling the community about upcoming consultations. So far over 70 people have 'Liked' the page to receive updates as they are posted by the team, and this number is steadily growing.

EF Corsham	Crime				Detections	
	September 2010 August 2011	September 2011 August 2012	Volume Change	% Change	September 2010 August 2011	September 2011 August 2012
Victim Based Crime	616	579	-37	● -6%	14%	16%
Domestic Burglary	26	24	-2	● -8%	23%	8%
Non Domestic Burglary	96	89	-7	● -7%	3%	3%
Vehicle Crime	108	66	-42	● -39%	6%	15%
Criminal Damage & Arson	135	139	4	● 3%	16%	12%
Violence Against The Person	68	86	18	● 26%	34%	36%
ASB Incidents (Year to Date)	280	171	-109	● -39%		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Total Crime & Violence Against the Person in the previous 12 month period (August 2011 - July 2012)</p>						
<p>* Detections include both Sanction Detections and Local Resolution</p>						

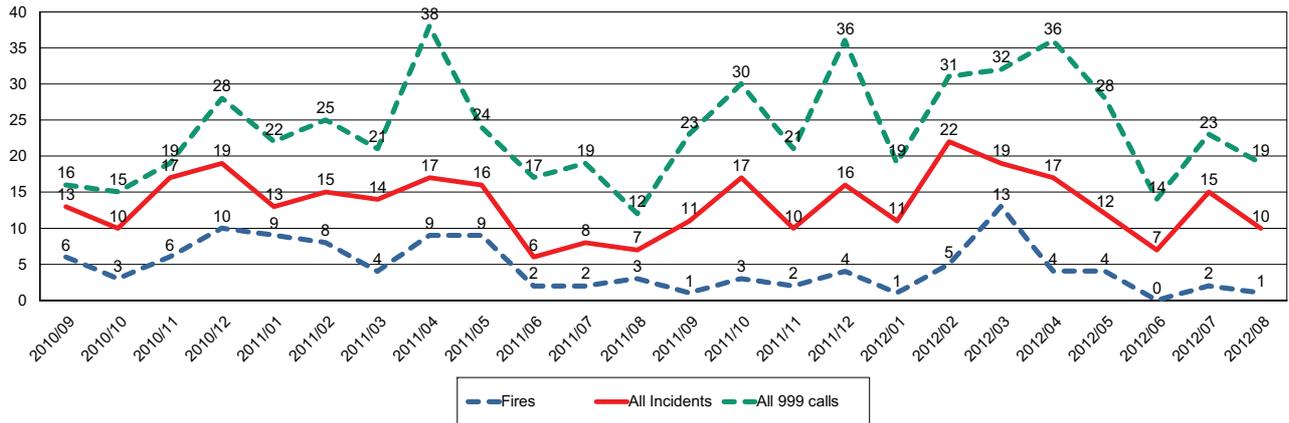
Martin Schorah
Inspector Chippenham, Calne and Corsham



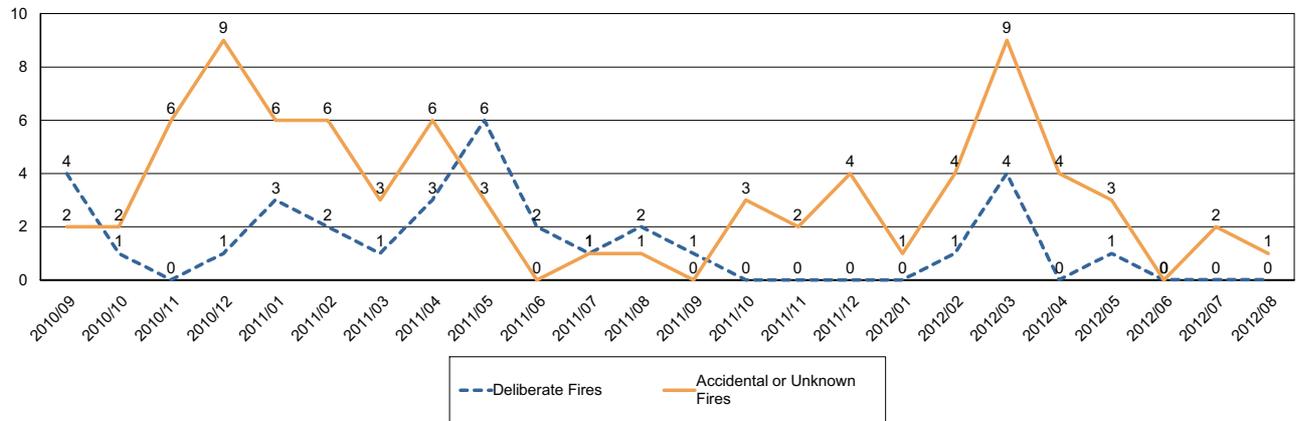
Report for Corsham Area Board

The following is an update of Fire and Rescue Service activity up to and including August. It has been prepared using the latest information and is subject to change.

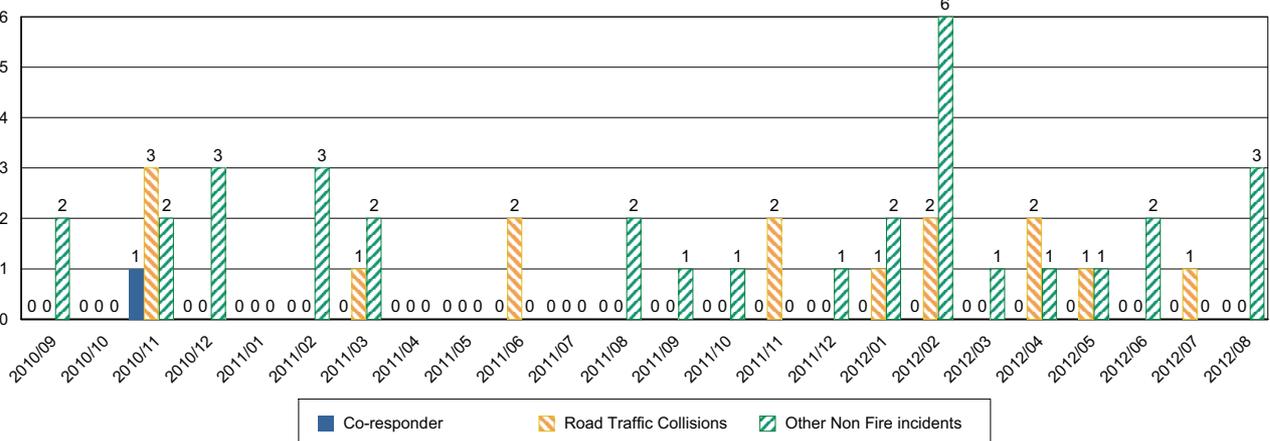
Incidents and Calls



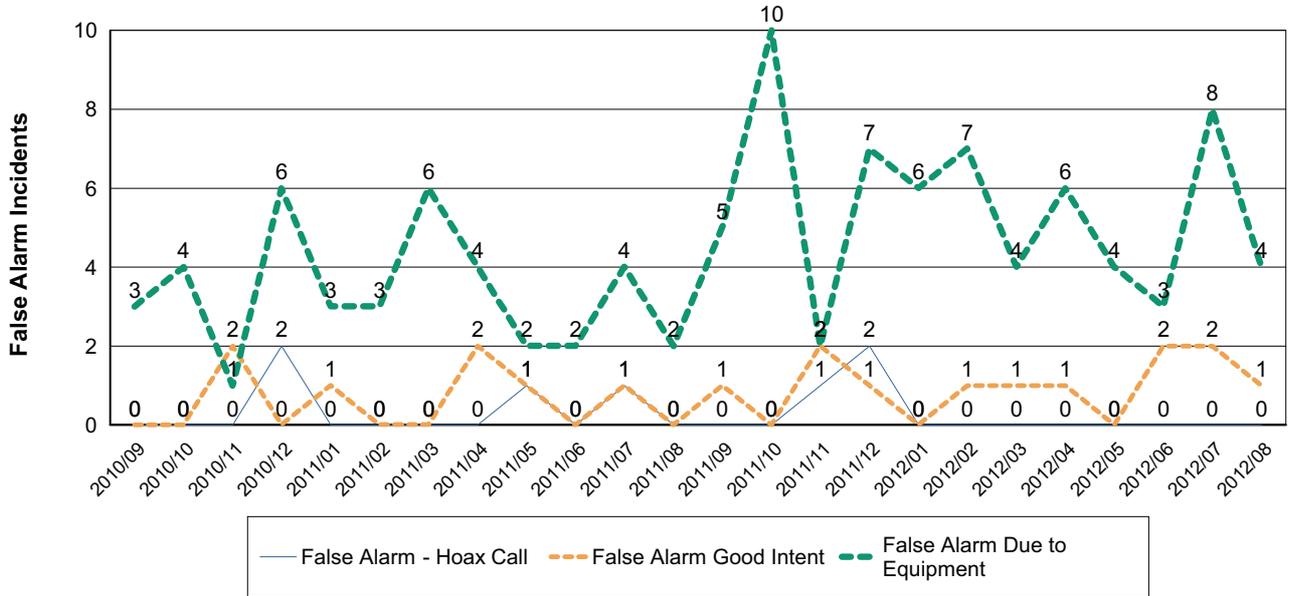
Fires by Cause



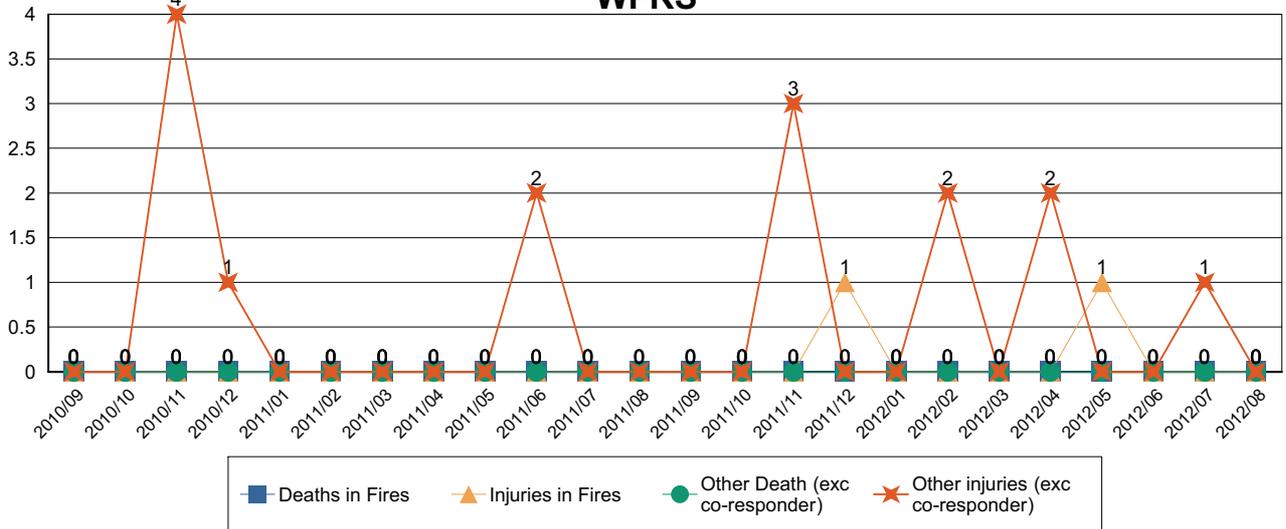
Non-Fire incidents attended by WFRS



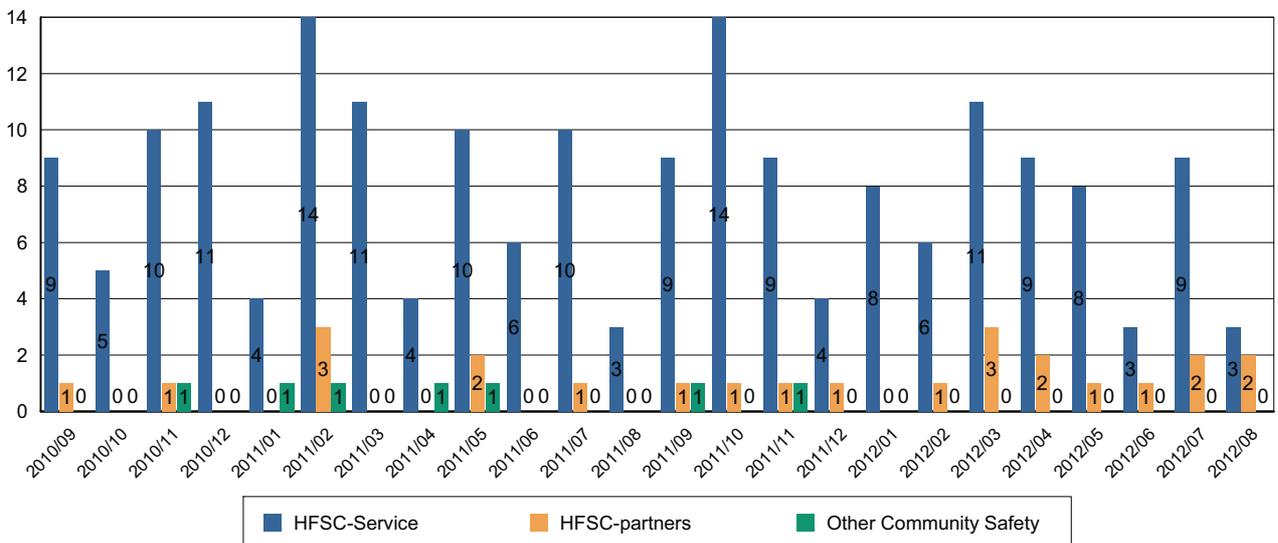
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

August 2012 update

Wiltshire's Clinical Commissioning Group (CCG), the new GP-led commissioning organisation which will be responsible for buying local health services in Wiltshire, continues to develop its commissioning arrangements before it applies for 'authorisation' status in November 2012.

The organisation will take up commissioning leadership from April 2013. The organisation has established its Clinical Governing Board, with 14 voting members (consisting of a Chairman, three GPs who will act as 'locality representatives', an additional three GPs, a registered nurse and a secondary care specialist doctor, one Chief Accountable Officer, one Chief Finance Officer, one practice manager and two lay members) and eight non-voting members: (three 'locality' directors, Wiltshire Council's Director of Social Services, the Director of Public Health for Wiltshire, one member of HealthWatch and two lay members).

The CCG is considering its staffing structure whilst developing those commissioning functions it intends to keep in house. It is estimated that the organisation will have around 70 staff members and it will hold responsibility for managing a budget of approximately £460m to support the commissioning of high quality health services in Wiltshire. Working closely with GPs and other clinicians, the CCG will lead on the development of plans and projects which help meet the NHS's required national savings target of £20 billion.

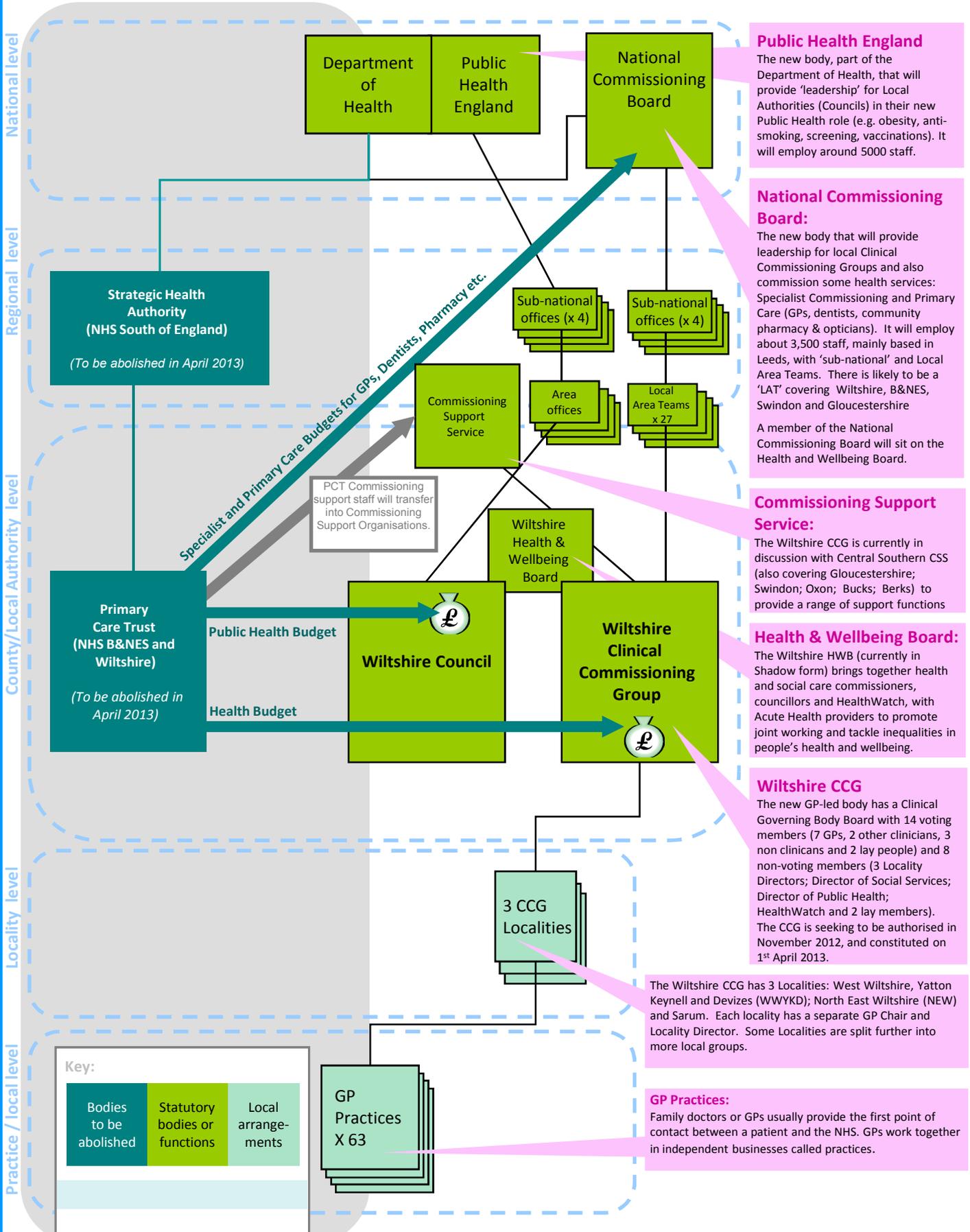
Wiltshire CCG will take up responsibility for commissioning in 'shadow' form from October 2012, with support from the existing Primary Care Trust staff.

The page overleaf shows an explanatory diagram of how primary health care will be commissioned from April 2013.

The NHS Reforms: *The old and the new*

The old ...

... and the new ...



Corsham Area Board Update – 20th September 2012

Design Elements

The development of the designs for the Springfield campus has now completed two significant milestones, RIBA stages D and E. In effect this means that the overall lay out has been planned, and much of the detail for individual spaces has been completed. Individual working groups continue to examine catering, performance, play areas, and leisure.

The output of the Shadow Community Operations Board (COB)'s deliberations is now in the hands of quantity surveyors to establish the cost implications of the process so far. These will be fed back into discussions between the COB and Wiltshire Council.

Construction

With the completion of RIBA Stage E, Wiltshire Council has been in a position to appoint prime contractors for the construction phase. The first meeting between the contractors and the COB took place on 12th September.

It is presently estimated that work will start on the construction phase from mid – October, following the completion of the enablement works that have been putting in place the necessary underground sire infrastructure.

More detailed reports on the construction phase, provided by the contractors, will form a part of future Area Board Updates.

Communications

This report to the Area Board sets out a new, headed format for consistency and, we hope, clarity. Each subsequent report will follow through on the various topics that the Shadow COB and the Contractors, User Groups, Stakeholders and Wiltshire Council are addressing in order to deliver a successful, operational Campus.

Generally, communications are going to become an increasingly important component of delivering the Campus.

To date, external campus communications have been undertaken with the limited resources available to the COB. This has included the establishing of the website, www.springfieldccc.com

Springfield

corsham community campus

This has recently been augmented by support from Wiltshire Council's communication team to highlight disruptive changes that are necessarily caused by the enabling works taking place on site.

In addition, the Council Communications Team have also provided support for the establishment of Information Point material. These Information Points have now been set up at Corsham Town Hall, The Community Centre, Springfield Leisure Centre, Library and the Corsham Heritage Centre in the High Street (Tourist Information Centre).

The same material has been distributed to Colerne Village Hall and Box Library.

Various aspects of the programme will require increasingly detailed information this update will keep the Area Board in touch with how this is being accomplished.

One of the discussions that will shortly take place with Wiltshire Council's chosen prime contractors is their role in communicating and managing the local impact of the construction phase.

Engagement

Engagement is the process by which user groups of the new Campus facilities including stakeholders, elected members, service providers and the Corsham Community Area as a whole are introduced to the opportunities provided by the Campus. The aim is to stimulate its use for the purposes to which the Community Centre and the Leisure Centre have already been put, over the years, as well as to generate new interest in what is, fundamentally, a new, and unique Campus.

This has taken place so far with many conversations and discussions with existing groups that will continue and grow with time. It is important that these discussions take place against a background of informed decisions about operational management.

Operational Management

The issue of operational management has been raised many times by the COB. The management of the new campus, as a single entity providing a significantly increased range of services, from library to leisure and recreation to multi-purpose space, will need careful planning.

One of the responsibilities of the COB over the coming weeks and months is going to be work with Wiltshire Council and others to understand the preferred management processes that will underpin the successful operation of the Campus.

Allan Bosley
Chair, Shadow Community Operations Board

Wiltshire Involvement Network (WIN)

Report to Wiltshire Area Boards

June 2012 to August 2012

WIN is one of a nationwide system of Local Involvement Networks (LINKs) set up under the *Local Government and Public Involvement in Health Act 2007* to listen to the concerns of local people, community groups and organisations about their health and social care services. They all want to see these services change for the better. By sharing your views and experiences of health and social care in Wiltshire, you can help influence how services are planned and run. The work that WIN has carried out from June to August 2012 is set out below:

- The WIN Outreach Group met three times to discuss its work plan and arrangements for representing WIN at all area board meetings.
- The WIN Officer attended the Regional LINKs meeting in Taunton to hear updates from the Great Western Ambulance Service, the Care Quality Commission and NHS South West.
- The WIN Chair, Phil Matthews, attended a meeting of Wiltshire Council's Shadow Health and Wellbeing Board, on which he represents WIN. He also represents WIN on Wiltshire Council's Health and Social Care Select Committee.
- The WIN Enter and View sub group met to discuss its work programme and plan informal visits to Athelstan House, Malmesbury, and Hungerford House, Corsham. These took place in July. (WIN has the statutory power to enter and view any health or social care facility in Wiltshire.)
- In June, WIN held a public meeting in Chippenham with speakers from the Great Western Hospital Foundation Trust ("GWH") who gave an update on the services they provide within the Wiltshire community, and their Productive Ward initiative. The Royal United Hospital Bath gave an update on their work with in-patients with dementia, and the NHS Wiltshire representative spoke about the setting up of the shadow Clinical Commissioning Group for Wiltshire. 49 people attended the meeting.
- In July, WIN held a public meeting in Salisbury with speakers from Wiltshire Council updating attendees on how Healthwatch in Wiltshire might look, and on their digital online initiative. The GWH representative spoke about the services it provides within the Wiltshire community, and a speaker from the Wiltshire Wildlife Trust gave a presentation about the *Wiltshire Wellbeing Project* and its work with people who have mental health problems. 44 people attended the meeting.
- WIN members and staff attended the following events:
 - The launch of NHS Wiltshire's *Falls and Bone Health Strategy* and participated in the consultation.
 - the Wiltshire Equality Network meeting in Trowbridge
 - Wiltshire and Swindon Users' Network welfare reform event.

- Wiltshire Council's Friary Voices consultation event.
 - *GWH Developing a Nursing Strategy* consultation event
 - NHS Wiltshire's Long Term Neurological Conditions Steering group event
 - AWP LINK Stakeholder event
- The WIN Healthwatch Implementation Task Group met with a representative from Wiltshire Council to be updated on the progress of Healthwatch Wiltshire.
 - The WIN Chairs met with the Wiltshire and BANES Compliance Inspector for the Care Quality Commission (CQC) to share information and discuss issues of concern. These meetings take place on a bi-monthly basis and enable WIN to have open and clear communication with the CQC.

A report of all meetings attended by members and staff is produced and shared with the wider membership and published on the WIN website.

If you would like to be involved with WIN, or find out what our future plans are contact us on 01380 871800, winadmin.wsun@btconnect.com or find us online at www.wiltshireinvolvementnetwork.org.uk

Report to	Corsham Area Board
Date of Meeting	20th September 2012
Title of Report	Area Board Grants

Purpose of Report

To ask Councillors to consider 1 application seeking 20012/13 Community Area Grant Funding.

1. Corsham rugby Football Club – Award £5,000 to purchase temporary floodlights to enable young people to train on a separate pitch. Total cost of project £12,000. Conditional upon the balance of funding being in place.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. Corsham Area Board has been allocated a 2012/2013 budget of £43,772 for community grants, small grants, community partnership core funding and area board/councillor led initiatives.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.

- 1.9. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.10. Funding applications will be considered at every Area Board meeting.
- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.13. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.14. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.15. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.16. A budget ring-fenced for the needs of young people will again be made available in 2012/2013. How this will be allocated will be the decision of the area board.

<p>Background documents used in the preparation of this Report</p>	<ul style="list-style-type: none"> • Area Board Grant Guidance 2012/13 as presented for delegated decision • Corsham Community Area Plan • Corsham Joint Strategic Needs Document
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 3 further rounds of funding during 2012/2013. The first is contained in this report the remaining will take place on;
 - 22nd November 2012
 - 24th January 2013
 - 21st march 2013

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Corsham Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Corsham Area Board will have a balance of £30,726.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – Officer Recommendations.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Corsham Rugby Football Club	To purchase temporary floodlights	£5,000

- 8.1.1. Award £5,000 to enable the club to purchase temporary floodlights to enable young people to train on a separate pitch. Conditional upon the balance of funding being in place.
- 8.1.2. This application meets grant criteria 2012/13.
- 8.1.3. This application demonstrates a link to the Community Plan.” Activities for young people”
- 8.1.4. This application also demonstrates a direct link to the JSA priorities identified at the February 2012 consultation and supported at the May 2012 Area Board.
- 8.1.5. This group, is a not for profit group. Their purpose is to support the development of healthy lifestyles using sport as the vehicle.
- 8.1.6. The senior section train on a Tuesday and Thursday and for child protection reasons and adhering to ‘good practice’ in sport, the club are not able to train in close proximity to any youngsters. They are currently unable to accommodate a number of age groups primarily the under 12’s to under 15’s. The new portable floodlights would allow the club to light an additional area of the field to allow youngsters in these age groups to train safely. Without such new floodlights the club runs the risk of having to cancel training in the dark evenings and the club could face the possibility of losing these teams due to players leaving to join clubs who offer such facilities.
- 8.1.7. The health benefits of sport are well documented. Without these portable lights the club is limited to what they can offer younger players in terms of training opportunities and development. The club feel that they need to meet the growing demands of the club by improving the training facilities such as providing these proposed new portable training floodlights.
- 8.1.8. If the Area Board makes a decision not to fund the project the project will be delayed until alternative funding can be found.

Appendices:	Appendix 1 Grant application – Corsham rugby Football Club
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Dave Roberts Corsham Community Area Manager Tel: 07979318504 E-mail dave.roberts@wiltshire.gov.uk
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Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application

([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Corsham RFC Ltd.		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Industrial & Profit Society 31283R		

2. Your project

Project Title/Name	Temporary/portable floodlights project		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The rugby club have permanent floodlights (i.e. training specification only and not playing standard) which illuminate one grass pitch. Due to the success of the club and an increase in the number of mini and junior teams wishing to train in the evenings, there is a need to illuminate an additional pitch or part of to allow these young people to train. The rugby club are therefore seeking to acquire portable floodlights to overcome the problem we currently have of not being able to accommodate our growing number of youngsters to train in their chosen sport during weekday evenings.		
In which community area does your project take place? (<i>Please give name – see section 3</i>)	Corsham Area		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 13.08.12	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 08.08.12	No <input type="checkbox"/>

Where will your project take place?	Corsham Rugby Football Club, Lacock Road, Corsham, Wiltshire. SN13 9QG
When will your project take place?	October 2012 - prior to dark nights
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	As outlined above, the club's success in the junior and senior sections has meant that more young people and adults wish to train during the weekday evenings. The lack of illuminated areas is impinging on the training opportunities for all players but mostly our ever increasing junior numbers. The demand for additional lights is coming from the young people themselves who wish to train, enjoy physical activity and ultimately lead healthy lifestyles. Corsham RFC plays a huge part in the community and its development and the rugby club contributes in many ways and not just on a sporting basis. Rugby helps reduce crime and engender community safety as it is a positive activity.
How many people will benefit from your project?	Directly - approximately 100.
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areboards) or priorities of your area board) Please provide a reference/page no.	Direct link with the Corsham Area Community Partnership Plan 208/09 - Culture & Recreation plus Crime & Community Safety Priorities. Page 6 & 7
Any other information about your project. (Limited to a 1000 characters) The seniors train on a Tuesday and Thursday and for child protection reasons and adhering to 'good practice' in sport, are not able to train in close proximity to any youngsters. We are currently unable to accommodate a number of age groups primarily the under 12's to under 15's. The new portable floodlights would allow us to light an additional area of our field to allow youngsters in these age groups to train safely. Without such new floodlights the club runs the risk of having to cancel training in the dark evenings and the club could face the possibility of losing these teams due to players leaving to join clubs who offer such facilities. The health benefits of sport are well documented. Without these portable lights we are limited to what we can offer our younger players in terms of training opportunities and development. We need to meet the growing demands of our club by improving our training facilities such providing these proposed new portable training floodlights.	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="8"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
PLEASE NOTE - ABOVE NUMBERS REFLECT CLUB COMMITTEE ONLY AND NOT COACHES AND VOLUNTEERS

Ongoing servicing and maintenance of the floodlights plus fuel will be met from Club funds/accounts

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

As the floodlights are 'physical tangible' units, the benefits and positive outcomes from their provision will be immediate and self evident. Training will be able to take place on an alternative area of the playing fields allowing the teams and players to flourish and further develop.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder	Amount Applied For	Amount Received
Corsham Town Council	£500	Pending
Awards for All	£6,000	Pending

Please *list* with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2012012 (not yet audited - pend	Month: May	Year:
A - Total income:	£51,498	
B - Minus total expenditure:	£45,391	
Surplus/deficit for year: (A minus B)	£6,146	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£7,848	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Rhino VB9 Floodlights	£12,000	Own fundraising/reserves	C	£500
	£			£
	£	Parish/town council	P	£500
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	Awards for All	P	£6,000
Total Project Expenditure	£12,000	Total Project Income		£7,000

Total project income B	£7,000
Total project expenditure A	£12,000
Project shortfall A – B	£5,000
Grant sought from Wiltshire Council Area Board	£5,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 28.08.12

Position in organisation: Chairman - Corsham RFC Ltd.

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

Corsham Community Area Transport Group

Notes of the meeting held 6th September 2012 at Corsham Corsham Fire Station

Attendees

Dick Tonge, Alan MacRae, Spencer Drinkwater, Sheila Parker, Mary Harvey, Kevin Gaskin, Dave Roberts, Peter Davis, Gareth Rogers, Margaret Rousell, Kristian Price, Peter Biggins and Peter Anstey

Apologies

Terry O'Neil, David Martin, Phillip Glenn and Ruth Hopkinson

Notes of the last meeting

The notes of the last meeting held on 21st June were accepted as a true record.

Update on Priorities from last meeting

Skynet Drive

A further meeting has taken place with MoD outlining proposals regarding using and adopting Skynet Drive. MoD are stating that they will investigate the costs associated with bringing Skynet Drive up to standard but will not meet the costs of upgrading the road. They also stated that they would not allow permissive rights of way and only consider adoption. Wiltshire Council does not have funding to bring this road up to standard. Corsham Town Council would like to explore using Section 106 funds for this purpose. MR raised the issue of crossing in this location. DT advised that no crossing will be installed without proper consultation.

Action SD to write to MoD Corsham to raise the content of a letter received 30th April 2012 that suggested that MoD were in the process of drawing up a draft agreement to allow use of the road.

GR to forward a copy of the crossing report for this location.

St Patricks School

Flashing amber lights have been installed.

The bollards as suggested on the plan will be put on hold until the waiting restrictions are in place and the outcome of changes are known. The paperwork for the waiting restrictions are ready for publication and a Traffic Regulation Order will be advertised as soon as a response from the school has arrived.

The school are also asking for 60 car parking permits for parents.

Action GR to arrange for TRO as soon as paperwork is in place along with other TROs agreed at the last meeting.

DT to follow up on car parking permits.

Pickwick Road, Corsham

A survey was carried out on 29th March 2012. This location fits the criteria laid down and a Zebra Crossing is the desired outcome for Pickwick Road as described in the report.

CATG made a successful bid for substantive funding to install the crossing at this location. This scheme should be ready for advertising by October 2012.

Action GR to prepare the paperwork and actively promote this crossing locally

South Place – Corsham

A trial at South Place commenced 16th April 2012 and concluded on 30th April 2012

A report was circulated and highlighted the main findings.

GR also circulated a paper that outlined the advantages and disadvantages of widening the footpath at South Place to allow safe passage for pedestrians. The same paper also highlighted advantages and disadvantages of seeking an alternative route for pedestrians.

St Patricks School supported the idea of an alternative route.

Discussion also took place about Corsham Town Council taking the lead on this with full technical support from GR.

PA stated that although in principle he supported this approach owing to the relationship CTC have with Corsham Estate he was not in a position to commit to this without permission from CTC.

The group considered that widening the footpath at South Place a further 300mm. This would involve considerable road works and flooding issues might have to be considered. They decided that the disadvantages would outweigh the advantages.

There have been discussions with Corsham Estate which have indicated that they might allow a new access to be formed from the car park to the rear of the Methuen Arms to the gates at the side of the war memorial, thus by-passing South Place. Discussion took place around the various issues with ownership of paths, rights of way, buggies and wheelchairs gaining access through the gates and lighting through the wooded area. However the group felt that this was an avenue worth pursuing and could be seen to be helping the parking and general traffic situation in Lacock Road.

After careful consideration the group decided to recommend to the Corsham Area Board to abandon plans to widen the footpath at South Place and to enter into further discussion with Corsham Estate to provide an alternative footpath.

Recommendation to Corsham Area Board.

Abandon plans to widen the footpath at this location and enter into further discussions with Corsham Estate. Subject to approval from Corsham Area Board and Corsham Town Council.

High Street Lacock

Lacock Parish Council wish to proceed with an experimental closure of Lacock High Street and are happy to proceed with the consultation with support from Wiltshire Council Highways with the questions for the consultation.

Action GR to work with Lacock PC on the questions.

Bus Shelter Box Hill

The bus shelter installed by Wiltshire Council offers some protection from the elements but an issue was raised about the shelter not offering enough protection from high winds that occasionally gust through this area.

KP advised that installing a new bus shelter at this location would cost in the region of £4,000. After careful consideration the group decided not to proceed with installation of a new bus shelter.

Action DR to close issue on issue tracking system.

Road safety Easton

KP advised that the road markings have been refreshed and that officers are of the opinion that little more can be done at this location.

Action DR to close this issue on the issue tracking system

Issue Sheets

2505 Missing Bollards Pound Pill Corsham.

GR informed the group that alternatives to bollards are being considered at this location but at the very least the bollards will be replaced.

Action GR to offer a timescale for these works.

2484 Increased traffic at Westwells

A metro count has been carried out at this location. The results stated that a total of 9498 vehicles were checked and that 85 percent of traffic was travelling at 29.1mph or below therefore as far as speeding traffic was concerned no further action to be taken. However the issue sheet also mentioned the volume of traffic and MoD allowing traffic to turn left through the village.

A metro count was carried out prior to the development of the MoD site.

Action SD to track down the survey and bring to the next meeting.

2440 Footpath at Waverley Court

This item was a considerably sticky issue and involved rights of way. Residents want this closing to deter night time anti social behaviour. The rights of way officers have stated that it is not a simple solution and that closure of a public footpath is rare.

Action to defer to next meeting and ask rights of way officers to attend and provide maps.

2514 Vehicles over 3.5t using lanes form Ben Cross, Box to Colerne via Tutton Hill or Drewitts Mill

Both Colerne and Box PC are in favour of weight restrictions to deter HGVs using this route. Concerns were also raised about HGVs causing damage to properties owing to cars parking inappropriately. Double yellow signs were seen as one possible solution to solving part of the issue.

A process is in place for town and parish councils to request parking and weight restrictions.

Action defer to the next meeting and GR to supply copies of highway report

Date of next meeting

Thursday 18th October 2012 10.30 venue Corsham Fire Station

CORSHAM AREA BOARD 20th September 2012
AGENDA ITEM NO.

Community Area Transport Group (CATG) Recommendations to Corsham Area Board

1. Purpose of Report

- 1.1 To provide an update on the recommendations from the CATG meeting that took place on 6th September 2012.

2. Background

- 2.1 Pedestrian safety has been an issue in South Place Corsham for some considerable time. Several meetings have been held to look at ways to improve this. A trial at South Place commenced 16th April 2012 and concluded on 30th April 2012. This trial highlighted both positives and negatives with regard to widening the footpath to allow safer passage.

- 2.2 At the area board meeting held on 26th July 2012 a decision was made to support recommendations from the Community Area Transport Group (CATG) held on 21st June 2012 to further explore the possibility of widening the footpath and to also explore alternative routes for pedestrians.

- 2,3 At the CATG meeting held on 6th September two options were considered.

- 2.4 Option one
To widen the footpath a further 300mm to allow safer passage. This would involve substantial road works and also be a costly exercise.

- 2.5 Option two
To further explore the possibility of providing an alternative route across the Corsham Estate that will involve further negotiations with the land owners. There have been discussions with Corsham Estate which have indicated that they might allow a new access to be formed from the car park to the rear of the Methuen Arms to the gates at the side of the war memorial, thus by-passing South Place. Discussion took place around the various issues with ownership of paths, rights of way, buggies and wheelchairs gaining access through the gates and lighting through the wooded area. However the group felt that this was an avenue worth pursuing and could be seen to be helping the parking and general traffic situation in Lacock Road.

3. Recommendations from CATG

- 3.1 CATG recommend to Corsham Area Board to abandon option one outlined above to widen the footpath.
 - 3.2 To recommend to Corsham Area Board to support option two above to enter into further discussion with Corsham Estate to provide an alternative footpath.
4. **Reason for recommendation**
 - 4.1 The proposals above have the support of CATG and Corsham Town Council and St Patricks School.
5. **Recommendation**
 - 5.1 To support the recommendations from CATG meeting of 6th September 2012 as outlined above.
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Contact: Dave Roberts
Corsham Community Area Manager
Background Papers
CATG notes of 6th September 2012
Appendices None